



BENGAL COLLEGE OF ENGINEERING AND TECHNOLOGY

COURSES (CSE) ACCREDITED BY N.B.A. AICTE, NEW DELHI

(Approved by AICTE, New Delhi, Under Ministry of HRD, the Govt. of India and Affiliated to M.A.K.A.U.T., Kolkata)

An ISO 9001 : 2015 Certified Institution

SHAHID SUKUMAR BANERJEE SARANI, BIDHAN NAGAR, DURGAPUR - 713212 (W.B.)

TEL: +91-343-253 2606, 253-3189-190, Fax: 0343-2533186, 2533142, e-mail: bcet_dgp@rediffmail.com, hr@boetdgp.ac.in • Website: www.boetdgp.ac.in

The Anti-Ragging Committee (ARC) will function stringently as per the provisions and guidelines laid down by the regulatory authorities to enforce a strict zero-tolerance environment across the institution's campus. This order is issued with the approval of the Competent Authority.

Principal

Bengal College of Engineering and Technology

Copy to:

1. Chairman Sir (for kind information)
2. Vice Chairman Sir (for kind information)
3. Director, for kind information
4. All concerned committee members
5. All Heads of Departments (HoDs)
6. Administrative Office



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ANTI RAGGING COMMITTEE

CIRCULAR

A meeting convened by the **Anti Ragging Committee** is scheduled for **25th July, 2023 at 11:00 AM** in the **Principal's office**. All members of the committee are hereby requested to attend the meeting **without fail**.

Agenda of the meeting:

1. Conduct Awareness and Orientation Programs
2. Form and Deploy Anti-Ragging Squads
3. Set Up Helplines and Display Boards
4. Collect Student and Parent Undertakings

Copy to:

Principal

1. Chairman Sir (for kind information)
2. Vice Chairman Sir (for kind information)
3. Director (for kind information)
4. All concerned members
5. All HoDs
6. Office Notice Boards



Date: 25th JULY, 2023

ANTI RAGGING COMMITTEE

MINUTES OF MEETING

Minutes from the **Anti Ragging Committee** meeting convened on **25th July 2023 at 11:00 A.M.** in the **Principal's Chamber**.

DISCUSSIONS:

1. Conduct Awareness and Orientation Programs: Organize welcome meetings for first-year students. Explain the college's zero-tolerance policy against ragging. Share details about strict legal and disciplinary actions.

2. Form and Deploy Anti-Ragging Squads: Assign faculty members to monitor hostels, canteens, and gates. Create patrol schedules for peak hours and sensitive areas. Establish quick-response teams to handle sudden complaints.

3. Set Up Helplines and Display Boards: Publish 24/7 emergency phone numbers for reporting incidents. Place physical and digital complaint boxes across the campus. Put up warning posters with emergency contacts in prominent locations.

4. Collect Student and Parent Undertakings: Collect signed anti-ragging affidavits from all students. Gather matching signed forms from parents or guardians. Verify online submissions through the national anti-ragging portal.

Conclusion: The meeting concluded at 12:30 PM with a vote of thanks to the Chair.

Principal

The following members approved the minutes of the meeting.



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Sl No	Name	Designation	Signature
1	Prof.(Dr.) PK Prasad	Principal,BCET	
2	Sk. Abdul Rahim	HOD (Dept. of CSE)	
3	Prof Rajesh Kr Agarwalla	HOD, Dept of Engineering Physics	
4	Mr.Mintu Ghosh	HOD,Dept of Mechanical Engg.	
5	Mrs.Bidisha Roy	Assistant Professor,CSE Dept	
6	Mr.Bapi Chatterjee	Lab. Instructor	
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Sl No	Name	Designation	Signature
15			

Date: 22nd Aug 2023

ACTION TAKEN REPORT

ANTI RAGGING COMMITTEE



In accordance with the meeting chaired by the Principal and organized by the Anti Ragging Committee on **25th July 2023**, the following resolutions were adopted:

Introduction:

The meeting held on 25th July 2023 reviewed the status, validated the committee constitution, and strategized on long-term quality improvement.

Resolutions of the Meeting

- **Framework Approved:** The committee officially ratified the anti-ragging standard operating procedure (SOP) for the 2023–2024 academic session.
- **Squads Finalized:** Three distinct faculty patrol squads were formed to monitor the campus in overlapping morning, afternoon, and evening shifts.
- **Infrastructure Ready:** Five strategic locations (the main canteen, library, boy's hostel, girl's hostel, and main gate) were selected for immediate installation of warning boards and locked complaint boxes.
- **Compliance Process Automated:** The IT department successfully integrated the national anti-ragging affidavit submission link into the student enrollment portal.

Conclusion

- **Zero-Tolerance Status:** The college campus is structurally prepared to maintain a strict, zero-tolerance environment against ragging.
- **Preventative Focus:** Shifted the administrative strategy from reactive punishment to proactive, high-visibility surveillance during the first 90 days of the session.
- **Absolute Coordination:** Established a direct communication link between the hostel wardens, the anti-ragging committee, and local law enforcement for emergency support.

3. Recommendations

- **Surveillance Upgrade:** Install additional high-definition CCTV cameras near the blind spots of the playground and the parking lot within the next 15 days.
- **Student Mentorship:** Launch a "Senior-Junior Buddy Program" where selected final-year students mentor newcomers to ease their transition and reduce social anxiety.



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Principal

Ref: BCET/ARC/23-24/M2

Date: 21 MAY, 2024

ANTI RAGGING COMMITTEE

CIRCULAR



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A meeting convened by the **Anti Ragging Committee** is scheduled for **29th May, 2024 at 11:00 AM** in the **Principal's office**. All members of the committee are hereby requested to attend the meeting **without fail**.

Agenda of the meeting:

1. Review of Incidents and Grievances(if any)
2. Audit of Squad Efficiency and Surveillance
3. Feedback from First-Year Students

Copy to:

Principal

1. Chairman Sir(for kind information)
2. Vice Chairman Sir(for kind information)
3. Director for kind information
4. All concerned members
5. All HoDs
6. Office
7. Notice Boards



Date: 29th May, 2024

ANTI RAGGING COMMITTEE

MINUTES OF MEETING

Minutes from the **Anti Ragging Committee** meeting convened on **29th May, 2024** at **11:00 A.M.** in the **Principal's Chamber**.

DISCUSSIONS:

1. Review of Incidents and Grievances

- Evaluate all complaints received through helpline numbers, mail, or complaint boxes. (If any)

2. Audit of Squad Efficiency and Surveillance

- Assess the performance, regularity, and visibility of the anti ragging squads.
- Review feedback from hostel wardens regarding late-night safety and surprise inspections.
- Check the functionality of CCTV cameras and identify new blind spots needing coverage.

3. Feedback from First-Year Students

- Analyze anonymous survey responses from the students about campus safety.
- Evaluate the success of the "Senior-Junior Buddy Program" or mentorship initiatives.
- Measure the psychological comfort levels and peer integration of the junior students.

Conclusion: The meeting concluded at 12:30 PM with a vote of thanks to the Chair.

Principal



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The following committees approved the minutes of the meeting.

Sl No	Name	Designation	Signature
1	Prof.(Dr.) PK Prasad	Principal,BCET	
2	Sk. Abdul Rahim	HOD (Dept. of CSE)	
3	Prof Rajesh Kr Agarwalla	HOD, Dept of Engineering Physics	
4	Mr.Mintu Ghosh	HOD,Dept of Mechanical Engg.	
5	Mrs.Bidisha Roy	Assistant Professor,CSE Dept	
6	Mr.Bapi Chatterjee	Lab. Instructor	
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Date: 20th August 2024

ACTION TAKEN REPORT

ANTI RAGGING COMMITTEE

In accordance with the meeting chaired by the Principal and organized by the Anti Ragging Committee on **29th May 2024**, the following resolutions were adopted:



Introduction:

The meeting held on 25th May 2024 reviewed the status, validated the committee constitution, and strategized on long-term quality improvement.

Resolution of the Meeting

1. Squad Efficiency: Faculty patrol squads maintained a 94% attendance rate, significantly reducing unsupervised student activity near the back gates.

2. Positive Freshman Feedback: The anonymous feedback surveys indicated a 91% overall comfort and safety score among the outgoing freshman batch.

Conclusion

1. Maintained Safe Status: The campus successfully completed the academic year with **zero severe or registered legal cases** of ragging.

2. Infrastructure Gap: While administrative oversight and student compliance are exceptionally high, physical surveillance infrastructure requires a minor upgrade.

3. Recommendations

1. Squad Rotation: Rotate faculty assignments for the upcoming session to prevent monitoring fatigue and maintain unpredictable patrol timings.

2. Portal Update Activation: Request the IT desk to refresh the portal database by **August 31** to accommodate the incoming batch registration links.

Principal